



Office Only: Rec'd On: _____ Date E-mail sent for interview _____ Date/Time of interview: _____ zoom / in person
--

SUMMER CAMP COUNSELOR APPLICATION

(The YMCA of Martha's Vineyard is an Equal Opportunity Employer)

NAME _____ DATE _____

CELL PHONE # _____ Preferred T-Shirt Size: _____

DATE OF BIRTH (minimum age for camp staff is 16): _____

PHYSICAL ADDRESS _____
(City) (State) (Zip)

MAILING ADDRESS _____
(City) (State) (Zip)

E-MAIL ADDRESS (print clearly) _____

NOTE: An e-mail message will be sent to notify you that we have received your application. Please check email regularly as this is our main form of communication during the hiring phase.

Are you available to work from **June 16th – August 15th**? _____

It is highly preferred that applicants are available to work until the end of camp on Friday August 15th. Please note that you may not be eligible for hire if you are not able to commit to the entire summer. If you are unable to stay until this date, please list dates available here. **We encourage you to please be honest:**

Can you, after employment, submit verification of your legal right to work in the United States? **YES NO**

If hired, do you have secured housing on Martha's Vineyard for your dates of employment? **YES NO**

If hired, would you be able to do a face-to-face interview or a Zoom interview? **Face Zoom**

If hired, do you have a reliable means of transportation to get to work? **YES NO**

Have you ever applied for a job at a YMCA? **YES NO** If yes, when, and which one? _____

Have you ever been employed by a YMCA? **YES NO** If yes, when, and which one? _____

How were you referred to the YMCA of Martha's Vineyard?

MV Times Gazette Employee Referral Walk-In Other (please specify) _____

If Referral, Name of Person: _____

EDUCATION AND TRAINING

SCHOOL NAME & LOCATION	Years Attended From To	Graduate? (Yes/No)	What Degree	Major Subject/ Total Hours (if applicable)
Elementary				
High School				
College/University				
College/University				
Highest Degree Earned (Circle one number only): 1. High School 2. Associate 3. Bachelor 4. Master 5. Doctorate				Overall College Scholastic Average

CERTIFICATIONS (First Aid, CPR, Babysitting Cert., Lifeguard Cert.)

Type of Certification:	Date Received:	Expiration Date:
Type of Certification:	Date Received:	Expiration Date:
Type of Certification:	Date Received:	Expiration Date:

**If hired for a camp counselor position, would you be willing and able to participate in the American Red Cross Lifeguard Certification Course offered at the YMCA of MV?
YES NO

WHICH AGE GROUP WOULD YOU PREFER TO WORK WITH?

- 5 & 6-year-olds
- Children Entering Grades 1-3
- Children Entering Grades 4-6
- Children Entering Grades 7 & 8

*****Please note our camp day is 8:30am-4:00pm. If hired, you must have availability Monday through Friday 8:15am-4:10pm.**

*****Please note no vacation time off is guaranteed from June 17th -August 16th Monday – Friday.**

CAMP WORK EXPERIENCE (Begin with your most recent job):

Camp Name and Address _____

Employer Phone Number _____

Job Title and Salary _____

Employment Dates _____

Reason for Leaving _____

(attach additional page if necessary)

GENERAL WORK EXPERIENCE (Begin with your most recent job):

Employer Name and Address _____

Employer Phone Number _____

Job Title and Salary _____

Employment Dates _____

Reason for Leaving _____

Employer Name and Address _____

Employer Phone Number _____

Job Title and Salary _____

Employment Dates _____

Reason for Leaving _____

Have you ever been convicted of a crime? _____ If so, please explain _____

In the following categories, please put a numeral '1' before activities you can organize and teach; put a numeral '2' before activities you can assist in teaching; and '3' for those you would be interested in learning about.

<u>Sports</u>
___ Soccer
___ Baseball
___ Basketball
___ Archery
___ Fishing
___ Kickball
___ Various Games
___ Other: _____

<u>Camp Skills</u>
___ Outdoor Cooking
___ Fire Building
___ Nature Facts
___ Ropes Course
___ Knot Tying/Lashing
___ Pocket Knife
Safety
___ Other: _____

<u>Arts</u>
___ Dance
___ Drama
___ Singing
___ Music
___ Other:

<u>Crafts</u>
___ Nature Crafts
___ Tie Dye
___ Jewelry
___ Painting
___ Clay
___ Beads
___ Other: _____

VOLUNTEER EXPERIENCE (Related to school, church, sports, extra curricular, etc.):

Please describe qualities you possess that would make you an effective team member.

Considering the limited pay and long hours, explain why you are applying to work at our camp?

One of our camp philosophies is “Make Friends, Make Memories, Make A Difference”. How would you implement this philosophy into a typical camp day?

REFERENCE DATA

REFERENCES WE MAY CONTACT – MUST BE PROVIDED 3 TO BE CONSIDERED FOR EMPLOYMENT (two professional if available, one familial)

NAME	EMPLOYER	EMAIL ADDRESS

PRE-EMPLOYMENT CERTIFICATION
Must be initialed to be considered for employment

The YMCA mission embraces “building a healthy mind, spirit and body for all”. Applying for a position at our camp implies that you are committed to being a positive influence and role model. Your signature below indicates willingness to deliver the YMCA mission and our camp philosophy to our campers and your fellow staff.

I certify that all the information provided on this application is true, complete and correct.

_____ I understand that this application is only valid for the position applied for at present and that the YMCA is not obligated to
Initial retain or consider this application for future openings.

_____ I authorize investigation of all statements contained in this application. I understand that falsification, misrepresentation or
Initial omission of facts called for will result in immediate termination from employment or removal of my application from
consideration. I authorize the YMCA to secure information about my experience with former employers, education
institutions and agencies, and for those parties to provide information concerning my experience releasing all parties from
any liability arising there from. **I understand that any employment offer is contingent upon the results of criminal
history and sex offender background checks.**

_____ If employed by the YMCA I will abide by Association policies and rules. I understand that I will be required to possess a
Initial current and valid driver’s license if my position requires me to drive in the course of my work.

_____ Should an employment offer be made, I understand that I will be required to furnish a verifiable Social Security Number as
Initial part of my background checks.

My signature below certifies that I have read and understand the foregoing and to the best of my knowledge and belief, the information on this form is true and correct.

My signature below also certifies that I agree to be bound by the terms and conditions stated in this application. This application contains all the understandings and agreements between the YMCA and me concerning the nature of my potential employment, if any, by the YMCA and supersedes all prior and/or contemporaneous practices, oral or written agreements, understandings, statements, representations and promises, express or implied, between the YMCA and me. I understand and agree that, except as noted above, no person who is either an agent or employee of the YMCA may modify, delete, vary or contradict, whether orally or in writing, the terms and conditions set forth herein.

Applicant Signature

Date of Application

Please email application to Jessey Powell, Camp Director, at jpowell@ymcamv.org

Camp Terra Mar



The best summer a kid could have!

All employees must complete this form.

The YMCA of Martha's Vineyard, Inc. **CORI REQUEST FORM**

The YMCA of Martha's Vineyard, Inc., is registered under the provisions of M.G.L c. 6, 172 to receive a CORI for the purpose of screening current and otherwise qualified prospective employees and volunteers. The YMCA of Martha's Vineyard has authorized Kelly Neadow to submit CORI checks to the Massachusetts Department of Criminal Justice Information Services (DCJIS) and to Hire Right. The YMCA of Martha's Vineyard, like other YMCAs, conducts criminal record checks every two years for all of its current employees/volunteers. I understand that a criminal record check will be conducted for conviction and pending criminal case information. The information below is correct to the best of my knowledge.

Employee Signature _____ Date _____

Employee Information (Please Print):

Last Name _____ First Name _____ Middle Name _____

Employee Maiden Name or Alias (if applicable) Mother's

Full Maiden Name _____

Father's Full Name _____

Date of Birth _____ Place of Birth _____

Social Security Number _____

ID Theft Index PIN (if applicable)* _____

Current Physical Address: _____

Former Physical Address: _____

Sex: _____ Height: _____ ft. _____ in. Weight: _____ Eye Color: _____ Race: _____

State Driver's License Number or Passport Number: _____

The above information was verified by reviewing the following form of government issued photographic identification (Driver's License, Passport, School ID 14-18 year old, etc.): _____

***The CHSB Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft Index PIN Number by the CHSB. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. All CORI request forms that include this field are required to be submitted to the CHSB via mail or by fax to 617-660-4614 For HR Use Only**

Signature of Authorized YMCA Employee Date Received Date Submitted Batch ID Date Report Received

Please turn over/see second page for additional signature and date needed, thank you!

The YMCA of Martha's Vineyard, Inc.

CRIMINAL OFFENDER RECORD INFORMATION ACKNOWLEDGMENT FORM

The YMCA of Martha's Vineyard, Inc., is registered under the provisions of M.G.L c. 6, 172 to receive a CORI for the purpose of screening current and otherwise qualified prospective employees and volunteers. The YMCA of Martha's Vineyard has authorized Kelly Neadow to submit CORI checks to the Massachusetts Department of Criminal Justice Information Services (DCJIS) and to HireRight. The YMCA of Martha's Vineyard, like other YMCAs, conducts criminal record checks every two years for all of its current employees/volunteers.

FOR EMPLOYMENT, VOLUNTEER and LICENSING PURPOSES ONLY:

Kelly Neadow, on behalf of the YMCA of Martha's Vineyard may conduct subsequent CORI checks within one year of the date this form was signed by me provided, however, that the YMCA of Martha's Vineyard must first provide me with written notice of this check.

FOR PROSPECTIVE EMPLOYEES WITH PRIOR OUT OF STATE ADDRESSES:

The YMCA of Martha's Vineyard has contracted with HireRight, a consumer reporting agency, to provide the consumer report. HireRight may be contacted by email at customerservice@hireright.com by telephone at 1-866-521-6995. The types of information that may be obtained include but are not limited to social security number verification, sex offender registry checks, criminal records check, inmate record searches and court records checks. The consumer reports will not include credit record checks or motor vehicle checks. The nature and scope of the consumer reports are described above. Nonetheless, you are entitled to request a complete and accurate disclosure of the nature and scope of such reports by submitting a written request to HireRight at the email address listed above.

APPLICANTS ACKNOWLEDGEMENT AND AUTHORIZATION:

As a prospective or current employee or volunteer, I understand that a CORI check will be submitted for my personal information to the DCJIS and to HireRight. I hereby acknowledge and provide permission to the YMCA of Martha's Vineyard to submit a CORI check to the DCJIS and HireRight. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing, Kelly Neadow, Human Resource Director of the YMCA of Martha's Vineyard, written notice of my intent to withdraw consent to a CORI check. I also understand that this form is a CORI acknowledgement form and I am entitled to additional consumer reporting forms under the Fair Credit Reporting Act. The types of information that may be obtained: the nature or disposition of a criminal charge, an arrest, a pre-trial proceeding, other judicial proceedings, sentencing, incarceration, rehabilitation and release dating from the subject's 17th birthday. It does not include juvenile criminal history, except for charges on which a juvenile was adjudicated as an adult. The nature and scope of the consumer reports are described above. Nonetheless, you are entitled to request a complete and accurate disclosure of the nature and scope of such reports by submitting a written request to Kelly Neadow, Human Resource Administrator The YMCA of Martha's Vineyard, 111R Edgartown Vineyard Haven Road, Vineyard Haven, MA 02568. (508) 696- 7171, extension 115.

A free copy of your HireRight background check report can be obtained by calling 1-866-521-6995.

DISPUTE THE RESULTS OF A BACKGROUND CHECK REPORT:

If you already have a copy of your employment background check report and wish to dispute specific information, please refer to the contact information on your report or associated letter. If you cannot locate that information, please contact HireRight at 1-866-521- 6995, or by fax at 1-877-797-3441 or by e-mail at customerservice@hireright.com Or you may write them at HireRight 100 Centerview Drive, Nashville, TN. 37214.

Signature

Date